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You may complete sections individually by selecting them from the table of contents. At the end of each section, you will be redirected to this table of content to select another section to complete or to review. Alternatively, you may complete the full report, without going back to this table of content between each section, by selecting the option “Complete Full Report”.

- Complete Full Report
- Introduction [SECTION1]
- Contact Information [SECTION2]

Part A - CRCP Institutional EDI Action Plan
- CRCP Institutional EDI Action Plan - Contextual Details [SECTION3]
- CRCP Institutional EDI Action Plan - Key Objective(s) [SECTION4]
- CRCP Institutional EDI Action Plan - Additional Key Objectives (if applicable) [SECTION5]

Part B - Challenges and Opportunities
- 1. Challenges and Opportunities [SECTION6]

Part C - Reporting on EDI Stipend objectives not accounted for in Section A
- 1. Objectives associated with your institution’s EDI Stipend application [SECTION7]
- 2. Additional Objectives (if applicable) [SECTION8]

Part D - Engagement with individuals from underrepresented groups
- 1. Engagement with individuals from underrepresented groups [SECTION9]

Part E - Efforts to Address Systemic Barriers More Broadly within the Institution
- 1. Efforts to Address Systemic Barriers More Broadly within the Institution [SECTION10]

All Sections Completed
- Submit and Exit Survey
**WARNING**

**Important Note**
(Once you have read the statement below, click the radio button beside it.)

- Please note that the information you enter in your report is only saved when clicking on the “Save and Next” button at the bottom of the page. Using the browser navigation buttons or the “Continue Later” button at the bottom of the page will not save the information entered on the page. If after clicking "Save and Next" you see a "Page has errors" message in red, near the top of the page, it means that at least one field is missing information. In such an instance, the empty field will have the words "Answer is incomplete" underneath it, in red.

**INSTRUCTIONS**

This report includes mandatory reporting on 1) the CRCP institutional equity, diversity and inclusion action plan (IEDIAP) and 2) the $50,000 EDI Stipend.

Your institution must submit the report by the deadline date indicated by the program, and must cover the reporting period identified by the program.

Institutions are required to post the most up to date version of their EDI action plan on their public accountability web pages.

Each year, institutions must also publicly post a copy of this report to their public accountability web pages within 7 working days after the deadline for submitting the report to TIPS. TIPS will review the report each year; in addition, the annual report(s) will be provided to the external EDI Review Committee, when it is convened every few years, to evaluate the progress made in bolstering EDI at the respective institution and to provide context for future iterations of the EDI action plan.

All sections of the form are mandatory (unless otherwise noted).
## CONTACT INFORMATION

Please complete the fields below.

<table>
<thead>
<tr>
<th>Name of Institution:</th>
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<table>
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<tr>
<th>The link for the EDI progress report and EDI Stipend report:</th>
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Does your institution have an EDI Action Plan for the CRCP?
- Yes
- No

## PART A. EDI ACTION PLAN

**Reporting on Key Objectives Analyses, Systemic Barriers, Objectives and Indicators**

<table>
<thead>
<tr>
<th>Date of most recent plan (e.g. latest revision of the public plan):</th>
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<th>Rating given action plan in most recent review process:</th>
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<tr>
<th>Name of vice-president level representative responsible for ensuring the implementation of the plan:</th>
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<tr>
<td>------------------------------------------------------------------------------------------------------</td>
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EDI ACTION PLAN KEY OBJECTIVES

In developing their action plans, institutions were required to conduct: 1) an employment systems review; 2) a comparative review; and 3) an environmental scan (see program requirements here). These assessments were required in order to identify the specific systemic barriers and/or challenges that are faced by underrepresented groups (e.g. women, persons with disabilities, Indigenous peoples and racialized minorities at the respective institution; institutions were then required to develop key S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objectives and actions to address them.

Indicate what your institution’s key EDI objectives are (up to six) as outlined in the most recent version of your action plan (either the one approved by TIPS or the one current under review by TIPS), as well as the systemic barriers/challenges identified that these objectives must address. Please note that objectives should be S.M.A.R.T. and include a measurement strategy. List the corresponding actions and indicators (as indicated in your institutional EDI action plan) for each objective, and outline: a) what progress has been made during the reporting period; b) what actions were undertaken; c) the data gathered; and d) indicators used to assess the outcomes and impacts of the actions. Please note that indicators can be both quantitative and qualitative and should be specific Outline next steps and use the contextual information box to provide any additional information (e.g. course correction, obstacles, lessons learned, etc.) for each objective.

Key Objective 1

Brief description of S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) Key Objective 1:

Systemic barriers - Please provide a high-level description of the systemic barriers (e.g. summarize what the barriers are and how they were identified):

Corresponding actions undertaken to address the barriers:
Data gathered and Indicator(s) - can be both qualitative and quantitative:

Progress and/or Outcomes and Impacts made during the reporting period:

Challenges encountered during the reporting period:

Next Steps (indicate specific dates/timelines):

Was funding from the CRCP EDI stipend used for this key objective?
  o Yes
  o No

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective and specifically what the funds were spent on.

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective.

$ 

If an amount was entered in the previous question, indicate specifically what the funds were spent on.
EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this key objective:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
- Don’t know

Indicate in the table below any leveraged cash or in-kind contributions provided by the institution

Leveraged cash or in-kind contributions from your institution (if applicable):

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Do you have other key objectives to add?
- Yes
- No

Note: If you select "Yes" you will be brought to a separate section where you may enter information for up to five additional key objectives and where, at minimum, you will be required to enter information for Key Objective 2 in order for that section to be considered complete. Otherwise, if you select “No”, you will not be directed to the section for additional objectives and, therefore, will not have access to Key Objectives 2 through 6, in which case, completing the information for Key Objective 1 will be sufficient.
ADDITIONAL KEY OBJECTIVES FOR PART A IF APPLICABLE

Key Objective 2

Brief description of S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) Key Objective 2:

Systemic barriers - Please provide a high-level description of the systemic barriers (e.g. summarize what the barriers are and how they were identified):

Corresponding actions undertaken to address the barriers:

Data gathered and Indicator(s) - can be both qualitative and quantitative:

Progress and/or Outcomes and Impacts made during the reporting period:
Challenges encountered during the reporting period:

Next Steps (indicate specific dates/timelines):

Was funding from the CRCP EDI stipend used for this key objective?
  o Yes
  o No

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective and specifically what the funds were spent on.

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective.

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If an amount was entered in the previous question, indicate specifically what the funds were spent on.

EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this key objective:

  o Insignificant impact (the institution could attain similar progress towards this objective without the EDI stipend)
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• Major impact (the EDI Stipend had a major impact on achieving progress)

• Extensive impact (the EDI Stipend had an extensive impact on achieving progress)

• Don’t know

Indicate in the table below any leveraged cash or in-kind contributions provided by the institution.

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Key Objective 3

Brief description of S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) Key Objective 3:

Systemic barriers - Please provide a high-level description of the systemic barriers (e.g. summarize what the barriers are and how they were identified):

Corresponding actions undertaken to address the barriers:
Data gathered and Indicator(s) - can be both qualitative and quantitative:

Progress and/or Outcomes and Impacts made during the reporting period:

Challenges encountered during the reporting period:

Next Steps (indicate specific dates/timelines):

Was funding from the CRCP EDI stipend used for this key objective?
  ○ Yes
  ○ No

If the answer to the previous question was ‘yes', indicate how much of the funding was spent on this key objective and specifically what the funds were spent on.

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective.

$  

If an amount was entered in the previous question, indicate specifically what the funds were spent on.
EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this key objective:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
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- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
- Don’t know

Indicate in the table below any leveraged cash or in-kind contributions provided by the institution

Leveraged cash or in-kind contributions from your institution (if applicable):

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Key Objective 4

Brief description of S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) Key Objective 4:
Systemic barriers - Please provide a high-level description of the systemic barriers (e.g. summarize what the barriers are and how they were identified):

Corresponding actions undertaken to address the barriers:

Data gathered and Indicator(s) - can be both qualitative and quantitative:

Progress and/or Outcomes and Impacts made during the reporting period:

Challenges encountered during the reporting period:

Next Steps (indicate specific dates/timelines):
Was funding from the CRCP EDI stipend used for this key objective?
   o Yes
   o No

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective and specifically what the funds were spent on.

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective.

$  

If an amount was entered in the previous question, indicate specifically what the funds were spent on.

EDI Stipend Impact Rating

Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this key objective:

   o Insignificant impact (the institution could attain similar progress towards this objective without the EDI stipend)
   o Minor impact (the EDI Stipend had minimal impact on achieving progress)
   o Moderate impact (the EDI Stipend had moderate impact on achieving progress)
   o Major impact (the EDI Stipend had a major impact on achieving progress)
   o Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
   o Don’t know
Indicate in the table below any leveraged cash or in-kind contributions provided by the institution

Leveraged cash or in-kind contributions from your institution (if applicable):

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**Key Objective 5**

Brief description of S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) Key Objective 5:

Systemic barriers - Please provide a high-level description of the systemic barriers (e.g. summarize what the barriers are and how they were identified):

Corresponding actions undertaken to address the barriers:

Data gathered and Indicator(s) - can be both qualitative and quantitative:

Progress and/or Outcomes and Impacts made during the reporting period:
Challenges encountered during the reporting period:

Next Steps (indicate specific dates/timelines):

Was funding from the CRCP EDI stipend used for this key objective?
- Yes
- No

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective and specifically what the funds were spent on.

If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective.

$ 

If an amount was entered in the previous question, indicate specifically what the funds were spent on.

EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this key objective:
o Insignificant impact (the institution could attain similar progress towards this objective without the EDI stipend)

o Minor impact (the EDI Stipend had minimal impact on achieving progress)

o Moderate impact (the EDI Stipend had moderate impact on achieving progress)

o Major impact (the EDI Stipend had a major impact on achieving progress)

o Extensive impact (the EDI Stipend had an extensive impact on achieving progress)

o Don’t know

Indicate in the table below any leveraged cash or in-kind contributions provided by the institution

Leveraged cash or in-kind contributions from your institution (if applicable):

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</table>

**Key Objective 6**

Brief description of S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) Key Objective 6:

Systemic barriers - Please provide a high-level description of the systemic barriers (e.g. summarize what the barriers are and how they were identified):
Corresponding actions undertaken to address the barriers:

Data gathered and Indicator(s) - can be both qualitative and quantitative:

Progress and/or Outcomes and Impacts made during the reporting period:

Challenges encountered during the reporting period:

Next Steps (indicate specific dates/timelines):

Was funding from the CRCP EDI stipend used for this key objective?
  - Yes
  - No

If the answer to the previous question was ‘yes’, indicate how much of the funding was spent on this key objective and specifically what the funds were spent on.
If the answer to the previous question was 'yes', indicate how much of the funding was spent on this key objective.

$ 

If an amount was entered in the previous question, indicate specifically what the funds were spent on.

EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this key objective:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
- Don’t know

Indicate in the table below any leveraged cash or in-kind contributions provided by the institution.

Leveraged cash or in-kind contributions from your institution (if applicable):

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Other than what has been outlined in the section above, outline any challenges and opportunities or successes regarding the implementation of the EDI action plan, as well as best practices that have been discovered to date. If COVID-19 has had an impact on the implementation of the institution’s action plan, please outline how below. How has or will the institution address these challenges and opportunities? (Limit: 5100 characters)

Objectives associated with your institution’s EDI Stipend application

Table C1. Provide information on the objectives associated with your institution’s EDI Stipend application, including the funding and timelines, for the reporting period.

EDI Stipend Objective 1

Indicate the S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objective(s) towards which this funding has been directed:

Indicator(s): Describe indicators, as presented in the EDI Stipend application, and how they are calculated.
Progress: Describe results observed, including indicator results, outcomes, impacts. Include timelines (start and end dates).

Outline the total expenditures below:

<table>
<thead>
<tr>
<th>Total funds of EDI stipend spent on the objective:</th>
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<tr>
<td>Institutional commitment (if applicable):</td>
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Total funds spent: $[

Indicate in the table below any leveraged cash or in-kind contributions provided by your institution:

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Table C2. EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this objective as identified in your application, for the reporting period:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI Stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
Don’t know

Provide a high level summary of how the stipend was used:

Do you have other objectives to add?
  o Yes
  o No

Note: If you select "Yes" you will be brought to a separate section where you may enter information for up to five additional objectives and where, at minimum, you will be required to enter information for Objective 2 in order for that section to be considered complete. Otherwise, if you select “No”, you will not be directed to the section for additional objectives and, therefore, will not have access to Objectives 2 through 6, in which case, completing the information for Objective 1 will be sufficient.

PART C. ADDITIONAL OBJECTIVES

Additional Objectives (if applicable)

Table C1. Provide information on the objectives associated with your institution’s EDI Stipend application, including the funding and timelines, for the reporting period.

EDI Stipend Objective 2

Indicate the S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objective(s) towards which this funding has been directed:

Indicator(s): Describe indicators, as presented in the EDI Stipend application, and how they are calculated.
Progress: Describe results observed, including indicator results, outcomes, impacts. Include timelines (start and end dates).

Outline the total expenditures below:

<table>
<thead>
<tr>
<th>Total funds of EDI stipend spent on the objective:</th>
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<tr>
<td>Institutional commitment (if applicable):</td>
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| Total funds spent: |
| $ |

Indicate in the table below any leveraged cash or in-kind contributions provided by your institution:

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Table C2. EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this objective as identified in your application, for the reporting period:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI Stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
Provide a high level summary of how the stipend was used:

EDI Stipend Objective 3

Indicate the S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objective(s) towards which this funding has been directed:

Indicator(s): Describe indicators, as presented in the EDI Stipend application, and how they are calculated.

Progress: Describe results observed, including indicator results, outcomes, impacts. Include timelines (start and end dates).

Outline the total expenditures below:

<table>
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<tr>
<th>Total funds of EDI stipend spent on the objective:</th>
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<th>Institutional commitment (if applicable):</th>
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Indicate in the table below any leveraged cash or in-kind contributions provided by your institution:

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Table C2. EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this objective as identified in your application, for the reporting period:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI Stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
- Don’t know

Provide a high level summary of how the stipend was used:

EDI Stipend Objective 4
Indicate the S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objective(s) towards which this funding has been directed:

Indicator(s): Describe indicators, as presented in the EDI Stipend application, and how they are calculated.

Progress: Describe results observed, including indicator results, outcomes, impacts. Include timelines (start and end dates).

Outline the total expenditures below:

| Total funds of EDI stipend spent on the objective: |  |
| Institutional commitment (if applicable): |  |
| **Total funds spent:** | $ |

Indicate in the table below any leveraged cash or in-kind contributions provided by your institution:

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**Table C2. EDI Stipend Impact Rating**
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this objective as identified in your application, for the reporting period:
Provide a high level summary of how the stipend was used:


EDI Stipend Objective 5

Indicate the S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objective(s) towards which this funding has been directed:


Indicator(s): Describe indicators, as presented in the EDI Stipend application, and how they are calculated.


Progress: Describe results observed, including indicator results, outcomes, impacts. Include timelines (start and end dates).

Outline the total expenditures below:

<table>
<thead>
<tr>
<th>Total funds of EDI stipend spent on the objective:</th>
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<tr>
<td>Institutional commitment (if applicable):</td>
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Total funds spent: $  

Indicate in the table below any leveraged cash or in-kind contributions provided by your institution:

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Table C2. EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this objective as identified in your application, for the reporting period:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI Stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
Provide a high level summary of how the stipend was used:


**EDI Stipend Objective 6**

Indicate the S.M.A.R.T. (specific, measurable, aligned with the wanted outcome, realistic and timely) objective(s) towards which this funding has been directed:


Indicator(s): Describe indicators, as presented in the EDI Stipend application, and how they are calculated.


Progress: Describe results observed, including indicator results, outcomes, impacts. Include timelines (start and end dates).


Outline the total expenditures below:

<table>
<thead>
<tr>
<th>Total funds of EDI stipend spent on the objective:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional commitment (if applicable):</td>
<td></td>
</tr>
</tbody>
</table>

Total funds spent: $
Indicate in the table below any leveraged cash or in-kind contributions provided by your institution:

<table>
<thead>
<tr>
<th>Amount $</th>
<th>Source / Type (cash or in-kind)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Table C2. EDI Stipend Impact Rating
Please rate the extent of the impact the EDI Stipend has had on your institution in meeting this objective as identified in your application, for the reporting period:

- Insignificant impact (the institution could attain similar progress towards this objective without the EDI Stipend)
- Minor impact (the EDI Stipend had minimal impact on achieving progress)
- Moderate impact (the EDI Stipend had moderate impact on achieving progress)
- Major impact (the EDI Stipend had a major impact on achieving progress)
- Extensive impact (the EDI Stipend had an extensive impact on achieving progress)
- Don’t know

Provide a high level summary of how the stipend was used:

PART D. ENGAGEMENT WITH UNDERREPRESENTED GROUPS

Outline how the institution has engaged with underrepresented groups: e.g. racialized minorities, Indigenous peoples, persons with disabilities, women, LGBTQ2+ individuals, during the implementation of the action plan (during the reporting period), including how they have been involved in identifying and implementing any course corrections/adjustments, if applicable. For example, how was feedback
gathered on whether the measures being implemented are resulting in a more inclusive research environment for chairholders of underrepresented groups? How has intersectionality been considered in developing and implementing the plan (if applicable)? Have new gaps been identified? How will members of underrepresented groups continue to be engaged? (Limit: 10 200 characters)

PART E. OTHER EDI INITIATIVES

Efforts to Address Systemic Barriers More Broadly within the Institution

Briefly outline other EDI initiatives underway at the institution (broader than those tied to the CRCP) that are expected to address systemic barriers and foster an equitable, diverse and inclusive research environment. For example, are there projects underway that underscore the importance of EDI to research excellence? Is there additional training being offered to the faculty at large? Are there initiatives to improve the campus climate? Please provide hyperlinks where possible. Note that collecting this information from institutions is a requirement of the 2019 Addendum to the 2006 Canadian Human Rights Settlement Agreement and provides context for the work the institution is doing in addressing barriers for the CRCP. (Limit: 4080 characters)
Before submitting your report, please ensure that your responses are complete. You will not be able to edit the information after it is submitted.

- I would like to go back to the table of content to modify some of my answers.

- I have reviewed my responses and I am ready to submit my report.

A reminder that institutions are required to post a copy of this report (as submitted) on their public accountability and transparency web pages within 7 working days of the deadline for submitting the report to TIPS.

This information will be sent to the Tri-agency Institutional Programs Secretariat when you click 'Submit.'